CATHOLIC INSTITUTE OF SYDNEY

From the Registrar:

During the past few weeks, the registry has been busy preparing for the 2019 academic year while the semester is progressing in a usual manner. As there nothing major to report at this stage, I thought it would be helpful (and hopefully interesting for you) if I explained our course unit coding system.

There are four elements to the course unit code, they are the Discipline, Australian Qualification Framework (AQF) level, series level and unique identifier. For example, the BTh unit 'B7110 Introduction to Biblical Studies' can be spilt in this way B-7-1-10. The B designates it is a Biblical Studies unit. The 7 indicates that it is level 7 in the AQF of the Australian Government that regulates Australian education and training qualifications and classifies these qualifications according to levels from 1–10. As you can see from the below image, AQF level 7 relates to Bachelor's Degrees.

Source www.aqf.edu.au

While the AQF policy covers all Australian post-secondary qualifications, what's most relevant to us here at CIS, at least with respect to units in our coursework degrees, are the levels 7, 8, 9 of the AQF. For CIS, broadly speaking, Level 7 degrees are bachelor degrees. Level 8 qualifications are Graduate Certificate and Diploma qualifications. And Level 9 qualifications are master's level.

The third element, ('1' in this example) level indicates that it is a foundational unit. The fourth element ('10' in this example) simply provides each course unit with a unique identifier.

Below is a table to illustrate these elements:

	Undergraduate Example	Postgraduate Example
Discipline	B	B
AQF Level	7	8
Series Level	1	5
Unique Identifier	10	10

Some other examples may help. P7101 is a foundational bachelor's-level unit in Pastoral Theology. H7240 is an intermediate bachelor's level unit in History. S7350 is a specialized bachelor's level unit in Spirituality. W8506 is a Graduate Diploma level unit in Philosophy (most 8000 level units can be counted towards a master's degree). And T9601 is a Theology unit at a master's level.

One final point about the new timetable: when it comes to registration week in Week 13, please make sure you have the most up-to-date copy of the timetable. We have tried to ensure that it is as complete as possible, but some changes to it are (unfortunately) inevitable.

Jason Israel

WEEKDAY MASS

is celebrated in the chapel,
Monday, Tuesday and Thursday this week at 12:40 pm.

INSTITUTE CATHOLIC INSTITUTE

SAVE THE DATE

- Saturday 13 October 9am - 2pm -   Veech Library Annual Book Sale
                                       Library Car Park

- Wednesday 14 November 10:30am - Friends of Veech Library Event:
                                       Dr John Luttrell on *'Cardinal Gilroy'*

Mary Ward Grant 2019

In order to promote the dignity and role of women in church and society, the Mary Ward Grant was established to support specialist or post-graduate study of theology, spirituality and pastoral ministry.

This is a partial grant to assist applicants who have financial need, including those seeking to complete the final year of under-graduate study.

Priority is given to Catholic lay women. Other applications will be given serious consideration.

Grants will be offered at the discretion of the Grant Committee. Each application will be treated confidentially on an individual basis, and no discussion on the outcome will be entered into.

Please Check the notice boards for more information

Applications close: Wednesday 16 October 2018.

Offers of grants will be made in December 2018

EMERGENCY PROCEDURES

It is important that everyone is familiar with the procedures we need to follow in the event of an emergency. You will see diagrams on the walls around the campus indicating the emergency evacuation pathways. Please become familiar with these – when there is an emergency we need to be able to respond quickly. In the event of an emergency please follow any instructions that are given via the emergency evacuation system. The emergency assembly area is on Albert Rd, two houses along towards Homebush Rd (out the gates and turn left!).

NO PARKING AT THE FRONT OF CIS

Everyone is again reminded <u>not to park at the front</u> of the CIS building. (Administrative staff may park in the 'loop' at the front of the building. Students are asked not to).

Please do not park on the grass.

Parking is available in the allotted spaces under the Veech Library and in spaces at the back of the Institute building. If no parking is   available please find appropriate parking on the street.