

**SPECIAL REGISTRATION APPLICATION: STANDARD FORM**

*This form must be completed prior to registration in any of the following course units  
and attached to the Semester Registration Sheet*

**INDEPENDENT GUIDED STUDY COURSE UNIT (Undergraduate or Postgraduate; 9 or 18 credit points)**

X7393 (9CP); X7394 (18CP); X9693 (9CP); X9694 (18CP)

**RESEARCH PROJECT (Undergraduate or Postgraduate; 9 or 18 credit points)**

X7391 (9CP); X7392 (18CP); X9691 (9CP); X9692 (18CP)

**STB COMPREHENSIVE EXAMINATION/INTEGRATIVE ESSAY**

T7399 To be completed in the final semester of the STB

**Student Name:** \_\_\_\_\_ **Student Number:** \_\_\_\_\_

**Telephone Number and Email Address:**

**H/W/M:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

I seek approval to register for the following course unit:

Proposed course unit (code/title) \_\_\_\_\_

Are you registering in the 9 or 18 Credit Point Postgraduate Research Project (X9691 or X9692)?

yes       no

If so, have you completed the unit's prerequisite (X8500 Research Methodology)?

yes       no (if no, you cannot register in one of these units)

**Discipline Area:** \_\_\_\_\_

**Proposed Topic:** \_\_\_\_\_

**Proposed Supervisor:** \_\_\_\_\_

*Please note that the supervisor must be an accredited teacher with the Sydney College of Divinity  
Should the proposed supervisor not be a full time faculty member of CIS, the CIS Discipline Coordinator must  
approve the supervisor. The proposed supervisor's contact details must be listed below:*

Semester/Year in which the course unit is intended to be commenced: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**APPROVALS**

Proposed Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

CIS Discipline Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Registrar: \_\_\_\_\_ Date: \_\_\_\_\_

**Copies are to be kept by the Supervisor, the CIS Subject Area Coordinator and the Original is to be kept by the Registry Officer**

## **The Following Must be Completed**

### **Financial Arrangements**

*How do you plan to pay for your course units? Please note that you shall be invoiced with Confirmation of Enrolment prior to Week 1 of the Semester:*

- I intend to pay by cash or cheque or credit card
- I belong to a Seminary, Formation, or Diaconate Program (*complete details below*)
- I intend to use FEE-HELP (If yes, you must have completed a FEE-HELP application and submitted it to the Registry)
- I am a Pensioner/Senior and request a discount (*If yes, please supply evidence for administration purposes if you have not already done so, e.g., Copy of Senior's Card*)

### **Update Contact Information**

*Please complete if you have recently had a change of address, phone, email or next of kin:*

Semester Residential Address: \_\_\_\_\_

Semester Postal Address: \_\_\_\_\_

Usual Residential Address (if different): \_\_\_\_\_

Usual Residential Postal Address: \_\_\_\_\_

Phone Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_

Mobile: \_\_\_\_\_ **Email Address:** \_\_\_\_\_

Next of Kin: Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address of Next of Kin: \_\_\_\_\_

Contact Phone Number of Next of Kin: \_\_\_\_\_

### **Graduation**

*For the purposes of Graduation Application for the next year:*

- I will be completing the requirements of my degree this semester
- I intend to apply for Graduation next year

#### **Cohort Details (for Registry Office and Formator Use):**

**Independently Invoiced**

**or**

**Diocesan Cohort**

**Non-diocesan Cohort**

*(Please specify)*

**or**

**Diaconate Cohort**

*(Please specify)*

**Other information:**