

## INITIAL APPLICATION FOR SCD GRADUATION

**The Sydney College of Divinity will be conducting its next graduation during semester one in the Great Hall at Sydney University**

If you believe that you have completed the requirements of your award and are eligible to graduate, please complete this application by the **7<sup>th</sup> of January in the year of graduation** and return it to:

**Registry Office, Catholic Institute of Sydney, 99 Albert Rd, Strathfield, NSW, 2135.**

We cannot proceed with making the formal application for graduation to the Sydney College of Divinity unless we receive this initial application. We will not proceed with the formal application should you have any outstanding course unit or library fees. Once we have made formal application on your behalf, we will contact you regarding more practical details in relation to the Graduation Ceremony.

1) **Full name** (NB: This must be your legal name)

Christian/First Given Name (s)	Other/Middle Name (s)	Family Name

2) **The Award that you wish to graduate with is:**

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3)

a) (Optional) If you have undertaken either the Bachelor of Theology or the Bachelor of Ministry, you believe your Majors and Sub-majors are:

Majors: \_\_\_\_\_

Sub-majors: \_\_\_\_\_

b) (Optional) If you have undertaken the Master's Degree, Graduate Diploma or the Graduate Certificate, I believe your specialisation is:

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4) **Have you undertaken course units towards your Awards at another Member Institution(s) of the SCD?**

Yes [ ]                      No [ ]

If your answer is 'Yes', at which institution (s) did you study?

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The course unit(s) you studied at that institution(s) were:

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5) **Have you undertaken course units towards your Awards at another registered Higher Education Provider?**

Yes  No   
If your answer is 'Yes', at which Higher Education Provider(s) did you study?

\_\_\_\_\_

The course unit(s) you studied at that Provider(s) were:

\_\_\_\_\_

\_\_\_\_\_

*Official transcripts will be required. If more space is required, attach additional paper.*

6) **Please complete the following:**

- I believe I have completed the requirements for my award, as stipulated by the Catholic Institute of Sydney
- I have no outstanding fees payable to the Catholic Institute of Sydney
- I wish for my record to be reviewed by the Catholic Institute of Sydney, and if eligible, for my formal application to be submitted to the Sydney College of Divinity by CIS

I intend to be present at the Graduation Ceremony:  
 Yes or  No and graduate in absentia.

If attending the Graduation Ceremony, I intend to:  
 Hire or  Purchase my academic hood

*Further information on the hire of academic regalia and the current cost of the hire/purchase of academic hoods will be made available in early February*

7) **Current postal address, phone number and email address:**

Postal address: \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

**THIS FORM MUST BE RETURNED TO CIS NO LATER THAN THE 7<sup>th</sup> of JANUARY IN THE YEAR OF GRADUATION**