

2024 Calendar of Catholic Institute of Sydney

Week Commencing	Week	CIS Event	UNDA/SCD event	Public Event
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Semester One

Monday 8 January – Friday 19 January	Pre-Semester Period	Monday 8 January– Friday 19 January Summer Session Intensives Semester 1 Extensives commence during Pre-Semester Period Thursday 11 January Close of Semester 1 Registrations Friday 19 January Summer Session Intensives Census Date Friday 26 January Australia Day Office Closed	Friday 19 January UNDA Summer Term Census Date Friday 26 January Australia Day Offices Closed	Friday 26 January Australia Day Public Holiday
Monday 29 January		Monday 29 January Course unit material submitted to Library		
Monday 5 February		Monday 5 February Confirmation of Enrolments for Semester 1 posted Wednesday 7 – Friday 9 February Faculty Days		
Monday 12 February		Thursday 15 February All Staff meeting (9.30am) Friday 16 February Senate (3pm) Cathedral House		

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Monday 19 February	Semester 1 Week 1	Monday 19 February CIS Academic Board (2pm) Tuesday 20 February IT Advisory Group (12pm) Wednesday 21 February Health and Safety Committee (10am)		
Monday 26 February	Week 2			
Monday 4 March	Week 3	Wednesday 6 March CIS Library Committee (3pm) Thursday 7 March CIS Study Skills Evening (via Zoom)		
Monday 11 March	Week 4	Monday 11 March CIS Curriculum Committee (3.30pm) Wednesday 13 March CIS Seminary Leadership Meeting (1pm) Saturday 16 March CIS Acculturation Day (9.30am – 12.30pm) TBC Sunday 17 March CIS Opening Mass (10.30am) St Mary's Cathedral	Friday 15 March UNDA S1 Census Date (last day to drop courses) XOA Census Date UNDA S1 Census Date (last day to drop courses)	

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Week Commencing	Week	CIS Event	UNDA/SCD event	Public Event
Monday 18 March	Week 5	Monday 18 March CIS Academic Board (2pm)		
Monday 25 March	Holy Week Non-Lecturing Week No classes	Friday 29 March Good Friday Office Closed <i>All Summer Session Intensives' Assessments due ?</i>	Friday 29 March Good Friday Campus Closed	Friday 29 March Good Friday Sunday 31 March Easter Sunday
Tuesday 2 April	Study Week (no classes)	Monday 1 April Easter Monday Office Closed	Monday 1 April Easter Monday Campus Closed UNDA Non Teaching Week	Monday 1 April Easter Monday Tuesday 2 April – Friday 5 April Universities Australia Common Vacation
Monday 8 April	Week 6			
Monday 15 April	Week 7			Monday 15 April – Friday 26 April School Holidays
Monday 22 April	Week 8	Thursday 25 April Anzac Day Office closed	Thursday 25 April Anzac Day Campuses closed	Thursday 25 April Anzac Day
Monday 29 April	Week 9			
Monday 6 May	Week 10	Monday 6 May CIS Curriculum Committee (2pm) Wednesday 8 May Health and Safety Committee (10am)	Tuesday 7 May Graduation (TBC) Friday 10 May XOB Census Date	
Monday 13 May	Week 11	Monday 13 May Finance Committee (9am) CIS Academic Board (2pm)		

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Week Commencing	Week	CIS Event	UNDA/SCD event	Public Event
Monday 20 May	Week 12			
Monday 27 May	Week 13	Friday 31 May CIS Senate (3pm)	UNDA Study Week	
Monday 3 June	Examination Week Registration Week (No classes)	Close of Registrations for Winter Intensives and Semester 2	UNDA Exam Week No classes	
Tuesday 11 June	Mid-Year Recess (No Classes)	Monday 10 June Office Closed Friday 14 June Lecturers submit results	Monday 10 June Campuses Closed UNDA Exam Week No classes Saturday 15 June SCD Graduation	Monday 10 June King's Birthday
Monday 17 June		Friday 21 June CIS Assessment Review Committee (9am)	Monday 17 June – Saturday 13 July UNDA Winter Term	
Monday 24 June – Friday 28 June	Pre-Semester Period Winter Session Intensives and Semester 2 Extensives commence during Pre-Semester Period Winter Intensives Assessments due: 19 July	Wednesday 26 June Staff Social Friday 28 June Winter Session Intensives Census Date Semester 1 results mailed after 8 July (TBC) Thursday 27 June Staff Meeting (9.30am) Faculty Day (10am) New Student Orientation (5pm) TBC	Friday 28 June UNDA Winter Census Date	Monday 8 July – Friday 19 July School Holidays Monday 1 July – Friday 5 July Universities Australia Common Vacation Thursday 4 July – Saturday 6 July ACTA/ACBA Conference

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Semester Two

Monday 22 July	Semester 2 Week 1	Monday 22 July CIS Academic Board (2pm) Wednesday 24 July Health and Safety Committee (10am)		
Monday 29 July	Week 2	Tuesday 30 July IT Advisory Group (12pm)		
Monday 5 August	Week 3	Wednesday 7 August CIS Library Committee (2pm) Thursday 8 August CIS Study Skills Evening (via Zoom)		
Monday 12 August	Week 4	Monday 12 August Finance Committee (9am) CIS Curriculum Committee (3.30pm) Wednesday 14 August CIS Seminary Leadership Meeting (1pm)	Friday 16 August UNDA S2 Census Date (last day to drop courses) XOC Census Date (last day to drop courses)	
Monday 19 August	Week 5	Monday 19 August CIS Academic Board (2.00pm)		
Monday 26 August	Week 6	Friday 30 August CIS Senate (3pm) Cathedral House	UNDA Non Teaching Week	
Monday 2 September	Week 7	Saturday 7 September <i>CIS Information/Open Day (TBC)</i>		
Monday 9 September	Non-Teaching Week (No classes)			

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Monday 16 September	Week 8			
Monday 23 September	Week 9			Monday 23 September – Friday 27 September Universities Australia Common Vacation
Monday 30 September	Week 10	Monday 30 September CIS Curriculum Committee (2pm) Wednesday 2 October Health and Safety Committee (10am)		Monday 30 September – Friday 11 October School Holidays
Tuesday 8 October	Study Week (No Classes)	Monday 7 October Office closed	Monday 7 October Campuses Closed Friday 11 October XOD Census Date	Monday 7 October Labour Day
Monday 14 October	Week 11	Monday 14 October Finance Committee (9am) CIS Academic Board (2pm)		
Monday 21 October	Week 12			
Monday 28 October	Week 13		UNDA Study Week	
Monday 4 November	Registration Week Examination Week (No Classes)	Monday 4 November Registrations for 2025 commence Friday 8 November CIS Senate (3pm)	Monday 4 November UNDA Exam Week No classes	
Monday 11 November	Summer Recess begins	Friday 15 November Lecturers submit results	Monday 13 November UNDA Exam Week No classes	

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Monday 18 November		Friday 22 November CIS Assessment Review Committee (9am)		
Monday 25 November		Wednesday 27 November CIS Staff Social		
Monday 2 December		<i>Semester 2 results mailed after 3 December (TBC) ?</i>		Monday 23 December – Thursday 30 January School Holidays

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Meetings are scheduled in the following way:

In regard to Committee Meetings etc

- CIS Senate Meetings Fridays of Week 6 and Week 12
- CIS Senate Committee Meetings:
 - Finance As determined by the Committee
- CIS Academic Board Mondays of Weeks 1, 5 and 11
 - Curriculum Committee Mondays of Weeks 4 and 10
 - Library Committee Wednesdays of Weeks 3
 - The Assessment Review Committee occurs on the Friday of the 2nd week after the end of Examination Week
- CIS-Seminary Leadership Meetings Wednesdays of Weeks 4
- CIS IT Advisory Group As determined by the Group
- CIS Health and Safety Wednesdays of Weeks 1 and 10
- CIS Staff Social Event As determined by President

In regard to Census Date (last date for students to drop from course units)

- Friday at the end of Week 4 of the semester and as advertised for non standard sessions including summer and winter intensives

In regard to Submission of Academic Results: following the end of Examination Week

- Lecturers have a week for marking;
- The Registrar has a week for processing results;

In regard to Student Events

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| ▪ New Student Orientation | Thursday (5pm) before Week 1 |
| ▪ The annual Commencement Mass | As determined by President |
| ▪ Study Skills Session | Via Zoom as advertised |
| ▪ Acculturation Session | By negotiation with the Seminary and as advertised |